

ADDENDUM ONE QUESTIONS and ANSWERS

Date: April 9, 2019

To: All Bidders

From: Julie Schiltz, Annette Walton Buyers
AS Materiel State Purchasing Bureau

RE: Addendum for Request for Proposal Number 6041 Z1 to be opened April 24, 2019 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	Section I:		Procurement Procedure paragraph K. Deviations from the Request for Proposal discourages deviations from the terms and conditions. The linens list states to have 50/50 sheets. Would 60% cotton and 40% polyester sheets be acceptable?	See REVISED Attachment 1. 60% cotton and 40% polyester sheets are acceptable.
2.			Who is the incumbent and did they complete the full contract with all option years or is it being ended without extending the option years?	Currently there is not a contract in place for linen service for Mahoney and Platte River State Parks. Linen service is currently conducted internally in the Park area.
3.			1.) Attachment 1, Table 4 shows an in-park inventory (storage) and an estimated total laundered per month (for an example we will focus solely on king bed fitted sheets with the understanding the same principles apply to the other products for this single	There should be 35 in the cabin, 35 in storage, and 35 in laundry for a total of 105.

			<p>question). The in-park inventory is 105 with an estimated of 229 laundered per month. Page 29, number 5 of the RFP states “contractor must provide/own an inventory of materials that will be adequate to maintain an in-park inventory (shown in Attachment 1, Table 4). This in-park inventory allows for enough linen supplies on-hand to change our lodging units based on visitor use and frequency of pickup. For all the park’s lodging units, 4 linen changes-rotation of 1 in cabin, 1 in storage, 1 in laundry and en-route (either in units themselves or laundry house) throughout the year.” My understanding of this statement and the numbers is that the 105 king fitted sheets in in-park inventory will cover all 4 rotations: 1 in cabin, 1 in storage, 1 in laundry, and 1 en-route. If we were to provide 105 sheets per rotation, that would be 420 sheets but the expected monthly laundered count is only 229. Could you please verify that we only have to provide the in-park inventory counts that are shown on Attachment 1, Table 4 or clarify how many you are expecting to be provided?</p>	
4.			<p>Attachment 1, Table 2 states towels are to be “partially folded.” What is your definition of partially folded?</p>	<p>Partially folded is to fold in half twice.</p>

5.			Do you have certain standards or ways that towels and sheets need to be folded?	Towels are to be folded in half twice and there is no preference as to how the sheets are folded.
6.			<p>Are 180 thread count sheets able to be used? The bid says 200 count? All hotels we service require 180 thread count.</p> <p>Also, what is the term of the agreement in years?</p>	<p>Please see REVISED Attachment 1. 180 or 200 count will be fine for the thread count on the sheets.</p> <p>The term of the agreement is 3 years with the option to renew for 2 additional years.</p>

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal response.